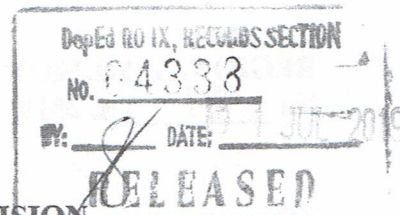




Republic of the Philippines
Department of Education
 Regional Office IX, Zamboanga Peninsula

REGIONAL MEMORANDUM

No. 184 s. 2019



TO : All CHIEFS OF THE FUNCTIONAL DIVISION
EDUCATION PROGRAM SUPERVISORS
 All Others Concerned
 This Region

FROM : DR. DANILO E. DESPI, CESO VI
 Assistant Regional Director

SUBJECT : COMPLETION/FILLING-UP OF THE READINESS
ASSESSMENT QUALIFICATION AND COMPETENCY
REQUIREMENTS TEMPLATE

DATE : July 11, 2019

In view of the **Succession Program of the DepEd RO-IX**, and in compliance with the **Civil Service Commission (CSC) Memorandum Circular No. 3, s. 2012 on the Program to Institutionalize Meritocracy and Excellence in the Human Resource Management (PRIME-HRM)**, the Human Resource Development Division (HRDD) hereby furnish the **SOFT COPY** for the **COMPLETION/FILLING-UP OF THE READINESS ASSESSMENT QUALIFICATION AND COMPETENCY REQUIREMENTS TEMPLATE** by all personnel of the Functional Divisions were inside this template the employee/s must fill-in about some of his/her personal information, trainings attended and the like.

This template will facilitate easily for the office concerned with the coordination of the Personnel Unit of the Administrative Division in this region for the preparation of the Succession Plan of DepEd RO-IX.

For strict compliance.

ORD-HRDD-RM-2019-135
 EGH