



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director



Advisory No. 378, s. 2024
November 20, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public
(visit www.deped.gov.ph)

**CALL FOR NOMINATION OF THE SEAMEO REGIONAL CENTRE FOR
SPECIAL EDUCATIONAL NEEDS TRAINING TITLED
INCULCATING POSITIVE BEHAVIOR IN THE
CLASSROOM FOR LEARNERS WITH SPECIAL
EDUCATIONAL NEEDS**

The SEAMEO Regional Centre for Special Educational Needs (SEAMEO SEN), in collaboration with the National Educators Academy of the Philippines (NEAP), announces its call for nominations for the training titled "Inculcating Positive Behavior in the Classroom for Learners with Special Educational Needs." This face-to-face training will be held from January 6-10, 2025, with two (2) slots available for qualified participants who are primary, secondary, inclusive, or mainstream school teachers specializing in special education. Regional Offices are encouraged to nominate at least one (1) qualified participant, ensuring the submission of complete documentary requirements listed in Enclosure 1 and the Scholarship Clearance in Enclosure 2. All applications must be submitted through the designated Microsoft Office Form at <https://forms.office.com/r/xUaPeHepw0> using official DepEd email accounts, on or before November 22, 2024.

Applications with incomplete documents, improper endorsements, or discrepancies may be disqualified. NEAP emphasizes adherence to the Equal Opportunity Principle (EOP) in the selection process to ensure fair representation.

Immediate dissemination of and compliance with this Advisory are highly requested.

Encl.: (1) MEMORANDUM DM-OUHROD-2024-2237 dated November 11, 2024
(2) Enclosure 1 – GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST
(3) Enclosure 2 – SCHOLARSHIP CLEARANCE

OARD/HRDD-NEAP/MRA/cba/
Adv.#025/November 20, 2024

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Effectivity	09.06.2023	Page	1 of 1





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

DM-OUHROD-2024- 2237

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned

FROM :  **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **CALL FOR NOMINATION FOR SEAMEO REGIONAL CENTRE FOR SPECIAL EDUCATIONAL NEEDS TRAINING TITLED INCULCATING POSITIVE BEHAVIOR IN CLASSROOM FOR LEARNERS WITH SPECIAL EDUCATIONAL NEEDS**

DATE : 11 November 2024

1. The SEAMEO Regional Centre for Special Educational Needs (SEAMEO SEN) announces its **Call for Nomination** for its regular training scholarship offering titled ***Inculcating Positive Behavior in Classroom for Learners with Special Educational Needs***, with course details as follows:

Course Title	Inculcating Positive Behavior in Classroom for Learners with Special Educational Needs
Course Schedule	06-10 January 2025 (<i>excluding travel time</i>)
No. of Slots	Two (2)
Modality	Face-to-face
Target Participants	Primary/ Secondary/ Inclusive/ Mainstream School Teacher of Special Education
Deadline of Submission	22 November 2024

2. For selection purposes, the National Educators Academy of the Philippines (NEAP) encourages each Regional Office to **nominate at least one (1) qualified participant**. All nominees must meet the qualifications and submit the documentary requirements listed in ***Enclosure 1***. The ***Scholarship Clearance (Enclosure 2)*** should also be submitted.
3. The **Participant Nomination Form and required documents must be accomplished and uploaded (in PDF form) on or before 22 November 2024**, through the Microsoft Office Form which can be accessed through the link

<https://forms.office.com/r/xUaPeHepw0>. Kindly use official DepEd email accounts in submitting the requirements.

4. Please note that applications may be disqualified due to various reasons, such as but not limited to, incomplete requirements, lack of official endorsement/s, direct sending of requirements to the Secretariat's email, discrepancies in documents, etc.
5. NEAP further reiterates that the established qualifications and selection parameters for its scholarship programs are in adherence to the Equal Opportunity Principle (EOP).
6. For additional information or any concerns, please contact the **NEAP Scholarship Secretariat** through email scholarships@deped.gov.ph and/or landline (02) 8715-9919.
7. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – Checklist of General Eligibility Requirements

Enclosure 2 – Scholarship Clearance

Copy furnished:

OFFICE OF THE SECRETARY

[NEAPScholarshipSecretariat/Bedana]



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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

GENERAL ELIGIBILITY REQUIREMENTS/CHECKLIST

Name:	
Scholarship Program:	
Sponsoring Agency/Organization:	
Region/SDO:	
Work Station:	

Remarks (✓, ✗, others)	Eligibility	Documentary Requirements
	a. Must be a Filipino citizen.	Updated Personal Data Sheet
	b. Must have obtained a very satisfactory (VS) performance rating for two (2) consecutive years. c. Must present his/her Individual Development Plan (IDP) that is validated by the head of the office.	Latest rated performance rating with approved IDP
	d. Must be holding a permanent item.	Updated Service Record
	f. Must have no master's degree (for those who will apply for a master's degree) and shall have no doctoral degree (for those who will apply for a doctoral degree). g. Must have no current or pending enrollment in other institutions for graduate or postgraduate degree programs (for degree programs).	Updated Personal Data Sheet
	h. Must be willing to sign a Scholarship Contract and commit to its provisions.	(shall be complied after being officially nominated)
	j. Must have no pending administrative, civil, or criminal case, and must have not been found guilty of any violation involving moral turpitude, corruption, or fraud.	Certificate of no pending administrative/legal charges



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Enclosure 2

SCHOLARSHIP CLEARANCE

I. NAME		
II. Position/Designation		
III. Permanent Station		
IV. Has availed any scholarship program	☐ Yes ☐ No	If yes, fill out sections V-X, as applicable.
V. Scholarship Program	Program Type	Title of the Program
	☐ Degree ☐ Non-Degree	
VI. Scholarship Duration		
VII. Status	☐ Completed the course (Submit a copy of Certificate of Completion)	☐ Withdrawn from the Course (State the reason below)



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VIII. Reason/s for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
IX. Service Obligation	No. of Months/Yrs Required	No. of Months/Yrs Completed
X. Reason for Non-Completion (must be supported by attachments)	☐ Resignation ☐ Transfer ☐ Retirement ☐ Others <i>Explain further.</i>	
<i>I hereby attest that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Scholar		Date and Time
<i>This is to certify that the information in this form and the supporting documents attached hereto are true and correct</i>		
Name and Signature of the Recommending Authority (SDO - HRDD)		Date and Time



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APPROVED

Name and Signature of the Recommending Authority
(RO-HRDD)

Date and Time



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Enclosure 1

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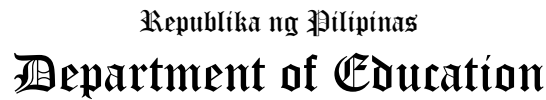


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Name and Signature of the Recommending Authority
(RO-HRDD)

Date and Time