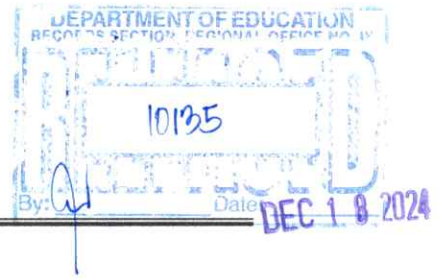




Republic of the Philippines
Department of Education
REGIONAL OFFICE IX, ZAMBOANGA PENINSULA

Office of the Regional Director



ADVISORY NO. 402 2024

December 16, 2024

In compliance with DepEd Order (DO) No. 8, s. 2013,
This advisory is issued not for endorsement per DO No. 28, s. 2001 but only for the
information of DepEd officials, personnel/staff, as well as the concerned public.
(Visit www.depedro9.info)

**REMINDERS REGARDING THE RELEASE OF FY 2024 SERVICE RECOGNITION
INCENTIVE (SRI)**

Attached is Memorandum OUF-2024-1005, dated December 13, 2024, from the
Office of the Undersecretary for Finance, Annalyn M. Sevilla, and Assistant Secretary
for Finance, Atty. Edson Byron K. Sy, titled "**Reminders in relation to the release
of FY 2024 Service Recognition Incentive (SRI)**," which is self-explanatory,
contents duly noted, for information.

Wide dissemination is hereby enjoined.

FIN/PSDC/LGP/svc/Ad
025/December 13, 2024



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Doc. Ref. Code	RO-ORD-F001	Rev	09/2024
Effectivity	09.06.2023	Page	1 of 1





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM
OUF-2024-1005

FOR : REGIONAL DIRECTORS
ASSISTANT REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
ALL FINANCE OFFICERS
ALL OTHERS CONCERNED

FROM : ANNALYN M. SEVILLA
Undersecretary

ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance

SUBJECT : REMINDERS IN RELATION TO THE RELEASE OF FY 2024
SERVICE RECOGNITION INCENTIVE (SRI)

DATE : DECEMBER 13, 2024

- 1.0. This refers to the attached Administrative Order (AO) No. 27 dated December 12, 2024, entitled "Authorizing the Grant of Service Recognition Incentive to Government Employees for Fiscal Year 2024", which authorizes the grant of a one-time Service Recognition Incentive (SRI) for FY 2024 at a uniform rate not exceeding Twenty Thousand Pesos (P20,000.00) for each qualified employee of the National Government.
- 2.0. Please be informed that DepEd shall provide a rate of Twenty Thousand Pesos (P20,000.00) SRI per eligible employee.
- 3.0. In relation thereto, this is to provide the following reminders on the release of the same:
 - 3.1 For Regional Offices with Land Banks of the Philippines (LBP) Monthly Disbursement System (MDS) accounts, the DepEd Central Office (CO) will transfer cash through a Notice of Transfer of Allocation (NTA);
 - 3.2 For non-LBP MDS accounts, the Department of Budget and Management (DBM) Regional Office will release the cash to your respective MDS accounts; and
 - 3.3 The SRI shall be paid through the respective ATM payroll accounts of the eligible employees.

For strict compliance and guidance.

Thank you.

Cc: **OFFICE OF THE SECRETARY**



Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
Email Address: usec.financebpm@deped.gov.ph

ANNEX A - REGIONAL SUMMARY OF CASH REQUIREMENTS**A.1. WITH LBP MODIFIED DISBURSEMENT SYSTEM (MDS) ACCOUNTS**

REGION	LBP (FOR NTA)
CORDILLERA ADMINISTRATIVE REGION (CAR)	544,608,601.61
NATIONAL CAPITAL REGION (NCR)	1,894,092,339.87
REGION I - ILOCOS	1,350,601,232.22
REGION II - CAGAYAN VALLEY	1,047,347,576.05
REGION III - CENTRAL LUZON	2,091,620,772.96
REGION IVA - CALABARZON	2,259,110,232.86
REGION IVB - MIMAROPA	1,051,605,064.84
REGION V - BICOL	1,370,895,018.13
REGION VI - WESTERN VISAYAS	1,939,285,696.12
REGION VII - CENTRAL VISAYAS	304,609,118.84
REGION VIII - EASTERN VISAYAS	221,085,054.46
REGION IX - ZAMBOANGA PENINSULA	182,578,000.00
REGION X - NORTHERN MINDANAO	457,805,658.05
REGION XI - DAVAO	1,374,446,041.26
REGION XII - SOCCSKSARGEN	682,739,703.18
REGION XIII - CARAGA	305,064,139.75
TOTAL	17,077,494,250.20

A.2. WITH NON-LBP MODIFIED DISBURSEMENT SYSTEM (MDS) ACCOUNTS

REGION	NON-LBP (FOR NCA)
CORDILLERA ADMINISTRATIVE REGION (CAR)	4,020,000.00
REGION I - ILOCOS	2,588,000.00
REGION II - CAGAYAN VALLEY	1,898,397.56
REGION III - CENTRAL LUZON	85,364,978.57
REGION V - BICOL	399,431,210.38
REGION VII - CENTRAL VISAYAS	1,955,809,042.07
REGION VIII - EASTERN VISAYAS	1,513,736,542.93
REGION IX - ZAMBOANGA PENINSULA	398,294,233.99
REGION X - NORTHERN MINDANAO	807,425,713.41
REGION XI - DAVAO	14,483,287.59
REGION XII - SOCCSKSARGEN	818,930,257.48
REGION XIII - CARAGA	620,833,382.94
TOTAL	6,622,815,046.92

ANNEX B – DETAILED CASH REQUIREMENTS

B.1. WITH LBP MODIFIED DISBURSEMENT SYSTEM (MDS) ACCOUNTS

REGION	ROP/DIVISION (INCLUDING IUS)	LBP (FOR NTA)
Cordillera Administrative Region (CAR)	Division of Abra	89,435,047.63
Cordillera Administrative Region (CAR)	Division of Apayao	65,120,016.98
Cordillera Administrative Region (CAR)	Division of Baguio City	51,895,387.53
Cordillera Administrative Region (CAR)	Division of Benguet	118,000,000.00
Cordillera Administrative Region (CAR)	Division of Ifugao	43,118,000.00
Cordillera Administrative Region (CAR)	Division of Kalinga	61,436,000.00
Cordillera Administrative Region (CAR)	Division of Mt. Province	68,754,722.24
Cordillera Administrative Region (CAR)	Division of Tabuk City	46,849,427.23
Cordillera Administrative Region (CAR)	Regional Office Proper	0.00
CORDILLERA ADMINISTRATIVE REGION (CAR) TOTAL		544,608,601.61
National Capital Region (NCR)	Division of Caloocan	292,737,909.98
National Capital Region (NCR)	Division of Las Piñas	77,428,000.00
National Capital Region (NCR)	Division of Makati	61,884,274.91
National Capital Region (NCR)	Division of Malabon City	92,990,827.95
National Capital Region (NCR)	Division of Mandaluyong	73,538,035.78
National Capital Region (NCR)	Division of Manila	230,180,000.00
National Capital Region (NCR)	Division of Marikina	61,982,000.00
National Capital Region (NCR)	Division of Muntinlupa	58,881,154.44
National Capital Region (NCR)	Division of Navotas City	74,471,119.41
National Capital Region (NCR)	Division of Parañaque	77,946,000.00
National Capital Region (NCR)	Division of Pasay City	71,547,132.53
National Capital Region (NCR)	Division of Pasig City	136,296,295.83
National Capital Region (NCR)	Division of Quezon City	321,464,000.00
National Capital Region (NCR)	Division of San Juan City	15,563,468.55
National Capital Region (NCR)	Division of Tagueig and Pateros	140,044,000.00
National Capital Region (NCR)	Division of Valenzuela	104,738,120.49
National Capital Region (NCR)	Regional Office Proper	2,400,000.00
National Capital Region (NCR) Total		1,894,092,339.87
Region I - Ilocos	Division of Alaminos City	42,522,874.25
Region I - Ilocos	Division of Batac City	11,270,000.00
Region I - Ilocos	Division of Candon City	33,905,452.11
Region I - Ilocos	Division of Dagupan City	47,856,170.00
Region I - Ilocos	Division of Ilocos Norte	122,588,021.59
Region I - Ilocos	Division of Ilocos Sur	108,185,040.00
Region I - Ilocos	Division of La Union	156,781,413.01
Region I - Ilocos	Division of Laoag City	24,370,000.00
Region I - Ilocos	Division of Pangasinan I	382,443,803.14
Region I - Ilocos	Division of Pangasinan II	256,328,445.34
Region I - Ilocos	Division of San Carlos City	54,048,304.34
Region I - Ilocos	Division of San Fernando City	26,639,479.53
Region I - Ilocos	Division of Urdaneta City	43,671,106.16
Region I - Ilocos	Division of Vigan City	39,991,122.75
Region I - Ilocos	Regional Office Proper	0.00
Region I - Ilocos Total		1,350,601,232.22
Region II - Cagayan Valley	Division of Batanes	14,353,213.54

REGION	ROP/DIVISION (INCLUDING IUS)	LBP (FOR NTA)
Region II - Cagayan Valley	Division of Cagayan	298,542,504.00
Region II - Cagayan Valley	Division of Cauayan City	39,800,284.57
Region II - Cagayan Valley	Division of Ilagan City	84,029,030.90
Region II - Cagayan Valley	Division of Isabela	276,162,000.00
Region II - Cagayan Valley	Division of Nueva Vizcaya	196,594,542.65
Region II - Cagayan Valley	Division of Quirino	36,065,092.95
Region II - Cagayan Valley	Division of Santiago City	33,082,071.72
Region II - Cagayan Valley	Division of Tuguegarao City	57,514,250.00
Region II - Cagayan Valley	Regional Office Proper	11,204,585.72
Region II - Cagayan Valley Total		1,047,347,576.05
Region III - Central Luzon	Division of Angeles City	67,218,000.00
Region III - Central Luzon	Division of Aurora	73,935,900.00
Region III - Central Luzon	Division of Balanga City	55,473,513.85
Region III - Central Luzon	Division of Bataan	130,000,000.00
Region III - Central Luzon	Division of Bulacan	460,430,747.47
Region III - Central Luzon	Division of Cabanatuan City	76,134,000.00
Region III - Central Luzon	Division of Gapan City	33,290,000.00
Region III - Central Luzon	Division of Mabalacat City	41,884,000.00
Region III - Central Luzon	Division of Malolos City	66,181,348.27
Region III - Central Luzon	Division of Meycauayan City	26,286,000.00
Region III - Central Luzon	Division of Muñoz Science City	20,114,000.00
Region III - Central Luzon	Division of Nueva Ecija	174,988,971.64
Region III - Central Luzon	Division of Olongapo City	50,324,000.00
Region III - Central Luzon	Division of Pampanga	317,652,000.00
Region III - Central Luzon	Division of San Fernando City	84,732,000.00
Region III - Central Luzon	Division of San Jose City	47,624,000.00
Region III - Central Luzon	Division of San Jose del Monte City	86,593,000.00
Region III - Central Luzon	Division of Tarlac	157,800,000.00
Region III - Central Luzon	Division of Tarlac City	0.00
Region III - Central Luzon	Division of Zambales	115,540,000.00
Region III - Central Luzon	Regional Office Proper	5,419,291.73
Region III - Central Luzon Total		2,091,620,772.96
Region IVA - CALABARZON	Division of Antipolo City	116,670,000.00
Region IVA - CALABARZON	Division of Bacoor City	60,980,000.00
Region IVA - CALABARZON	Division of Batangas	300,000,000.00
Region IVA - CALABARZON	Division of Batangas City	52,479,000.00
Region IVA - CALABARZON	Division of Biñan City	43,517,000.00
Region IVA - CALABARZON	Division of Cabuyao City	37,134,000.00
Region IVA - CALABARZON	Division of Calamba City	72,546,000.00
Region IVA - CALABARZON	Division of Cavite	277,110,000.00
Region IVA - CALABARZON	Division of Cavite City	20,724,000.00
Region IVA - CALABARZON	Division of Dasmariñas City	88,334,000.00
Region IVA - CALABARZON	Division of General Trias City	47,442,000.00
Region IVA - CALABARZON	Division of Imus City	53,724,000.00
Region IVA - CALABARZON	Division of Laguna	166,800,000.00
Region IVA - CALABARZON	Division of Lipa City	57,496,000.00
Region IVA - CALABARZON	Division of Lucena City	25,036,000.00
Region IVA - CALABARZON	Division of Quezon	390,319,000.00
Region IVA - CALABARZON	Division of Rizal	250,000,000.00

REGION	ROP/DIVISION (INCLUDING IUS)	LBP (FOR NTA)
Region IVA - CALABARZON	Division of San Pablo City	47,946,750.49
Region IVA - CALABARZON	Division of San Pedro City	39,369,927.74
Region IVA - CALABARZON	Division of Sta. Rosa City	38,348,811.75
Region IVA - CALABARZON	Division of Sto. Tomas City	24,066,000.00
Region IVA - CALABARZON	Division of Tanauan City	29,347,742.88
Region IVA - CALABARZON	Division of Tayabas City	19,720,000.00
Region IVA - CALABARZON	Regional Office Proper	0.00
Region IVA - CALABARZON Total		2,259,110,232.86
Region IVB - MIMAROPA	Division of Calapan City	55,059,000.00
Region IVB - MIMAROPA	Division of Marinduque	64,170,000.00
Region IVB - MIMAROPA	Division of Occidental Mindoro	169,457,000.00
Region IVB - MIMAROPA	Division of Oriental Mindoro	333,000,000.00
Region IVB - MIMAROPA	Division of Palawan	252,062,000.00
Region IVB - MIMAROPA	Division of Puerto Princesa City	59,847,000.00
Region IVB - MIMAROPA	Division of Romblon	115,830,064.84
Region IVB - MIMAROPA	Regional Office Proper	2,180,000.00
Region IVB - MIMAROPA Total		1,051,605,064.84
Region V - Bicol	Division of Albay	233,098,000.00
Region V - Bicol	Division of Camarines Norte	130,316,000.00
Region V - Bicol	Division of Camarines Sur	425,526,000.00
Region V - Bicol	Division of Catanduanes	86,154,000.00
Region V - Bicol	Division of Iriga City	26,168,000.00
Region V - Bicol	Division of Legazpi City	39,430,000.00
Region V - Bicol	Division of Ligao City	33,262,000.00
Region V - Bicol	Division of Masbate	0.00
Region V - Bicol	Division of Masbate City	23,852,000.00
Region V - Bicol	Division of Naga City	38,813,779.70
Region V - Bicol	Division of Sorsogon	175,732,000.00
Region V - Bicol	Division of Sorsogon City	41,913,760.43
Region V - Bicol	Division of Tabaco City	38,546,000.00
Region V - Bicol	Regional Office Proper	78,083,478.00
Region V - Bicol Total		1,370,895,018.13
Region VI - Western Visayas	Division of Aklan	90,000,000.00
Region VI - Western Visayas	Division of Antique	169,068,992.64
Region VI - Western Visayas	Division of Bacolod City	106,589,321.37
Region VI - Western Visayas	Division of Bago City	52,040,000.00
Region VI - Western Visayas	Division of Cadiz City	40,654,000.00
Region VI - Western Visayas	Division of Capiz	134,700,000.00
Region VI - Western Visayas	Division of Escalante City	30,562,408.06
Region VI - Western Visayas	Division of Guimaras	54,678,000.00
Region VI - Western Visayas	Division of Himamaylan City	22,950,000.00
Region VI - Western Visayas	Division of Iloilo	560,173,132.29
Region VI - Western Visayas	Division of Iloilo City	89,730,814.00
Region VI - Western Visayas	Division of Kabankalan City	54,994,880.61
Region VI - Western Visayas	Division of La Carlota City	27,800,000.00
Region VI - Western Visayas	Division of Negros Occidental	257,686,730.00
Region VI - Western Visayas	Division of Passi City	25,548,247.42
Region VI - Western Visayas	Division of Roxas City	42,653,637.36
Region VI - Western Visayas	Division of Sagay City	50,531,120.21
Region VI - Western Visayas	Division of San Carlos City	34,763,097.63

REGION	ROP/DIVISION (INCLUDING IUS)	LBP (FOR NTA)
Region VI - Western Visayas	Division of Silay City	31,860,115.99
Region VI - Western Visayas	Division of Sipalay City	29,963,670.24
Region VI - Western Visayas	Division of Victorias City	32,337,528.30
Region VI - Western Visayas	Regional Office Proper	0.00
Region VI - Western Visayas Total		1,939,285,696.12
Region VII - Central Visayas	Division of Bais City	27,251,674.42
Region VII - Central Visayas	Division of Bayawan City	64,917,500.00
Region VII - Central Visayas	Division of Bogo City	0.00
Region VII - Central Visayas	Division of Bohol	0.00
Region VII - Central Visayas	Division of Canlaon City	12,340,000.00
Region VII - Central Visayas	Division of Carcar City	0.00
Region VII - Central Visayas	Division of Cebu City	0.00
Region VII - Central Visayas	Division of Cebu Province	0.00
Region VII - Central Visayas	Division of Danao City	34,710,000.00
Region VII - Central Visayas	Division of Dumaguete City	0.00
Region VII - Central Visayas	Division of Guihulngan City	28,694,000.00
Region VII - Central Visayas	Division of Lapu-lapu City	74,516,000.00
Region VII - Central Visayas	Division of Mandaue City	0.00
Region VII - Central Visayas	Division of Naga City	0.00
Region VII - Central Visayas	Division of Negros Oriental	0.00
Region VII - Central Visayas	Division of Siquijor	34,722,000.00
Region VII - Central Visayas	Division of Tagbilaran City	27,457,944.42
Region VII - Central Visayas	Division of Talisay City	0.00
Region VII - Central Visayas	Division of Tanjay City	0.00
Region VII - Central Visayas	Division of Toledo City	0.00
Region VII - Central Visayas	Regional Office Proper	0.00
Region VII - Central Visayas Total		304,609,118.84
Region VIII - Eastern Visayas	Division of Baybay City	29,974,000.00
Region VIII - Eastern Visayas	Division of Biliran	60,182,187.00
Region VIII - Eastern Visayas	Division of Borongan City	0.00
Region VIII - Eastern Visayas	Division of Calbayog City	68,117,636.37
Region VIII - Eastern Visayas	Division of Catbalogan City	0.00
Region VIII - Eastern Visayas	Division of Eastern Samar	14,713,196.47
Region VIII - Eastern Visayas	Division of Leyte	10,670,500.00
Region VIII - Eastern Visayas	Division of Maasin City	0.00
Region VIII - Eastern Visayas	Division of Northern Samar	0.00
Region VIII - Eastern Visayas	Division of Ormoc City	0.00
Region VIII - Eastern Visayas	Division of Samar	14,891,789.27
Region VIII - Eastern Visayas	Division of Southern Leyte	2,432,709.75
Region VIII - Eastern Visayas	Division of Tacloban City	0.00
Region VIII - Eastern Visayas	Regional Proper	20,103,035.60
Region VIII - Eastern Visayas Total		221,085,054.46
Region IX - Zamboanga Peninsula	Division of Dapitan City	0.00
Region IX - Zamboanga Peninsula	Division of Dipolog City	0.00
Region IX - Zamboanga Peninsula	Division of Isabela City	5,880,000.00
Region IX - Zamboanga Peninsula	Division of Pagadian City	0.00
Region IX - Zamboanga Peninsula	Division of Zamboanga City	174,398,000.00
Region IX - Zamboanga Peninsula	Division of Zamboanga del Norte	0.00
Region IX - Zamboanga Peninsula	Division of Zamboanga del Sur	0.00
Region IX - Zamboanga Peninsula	Division of Zamboanga Sibugay	0.00



MALACAÑAN PALACE
MANILA

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 27

**AUTHORIZING THE GRANT OF SERVICE RECOGNITION INCENTIVE TO
GOVERNMENT EMPLOYEES FOR FISCAL YEAR 2024**

WHEREAS, Section 4(h) of Congressional Joint Resolution (JR) No. 4 (s. 2009) authorizes the grant of: (i) incentives to reward an employee's loyalty to government service and contributions to the agency's continuing viable existence; (ii) incentives as reward for exceeding agency financial and operational performance targets to motivate employee efforts toward higher productivity; and (iii) other existing benefits to be categorized by the Department of Budget and Management (DBM) as incentives;

WHEREAS, Section 17(iv) of Congressional JR No. 4 authorizes the President, upon the recommendation of DBM, to update the Compensation and Position Classification System for civilian personnel, Base Pay Schedule for military and uniformed personnel, and policies on and levels of allowances, benefits, and incentives applicable to all government personnel;

WHEREAS, Section 5 of Presidential Decree No. 1597 provides that allowances, honoraria and other fringe benefits which may be granted to government employees, whether payable by their respective offices or by other agencies of government, shall be subject to the approval of the President upon recommendation of DBM;

WHEREAS, Administrative Order (AO) Nos. 19 (s. 2019), 37 (s. 2020), 45 (s. 2021), 1 (s. 2022), and 12 (s. 2023) authorized the one-time grant of Service Recognition Incentive to government employees for Fiscal Years (FYs) 2019, 2020, 2021, 2022, and 2023, respectively, in recognition of the hard work and commitment of government personnel to public service; and

WHEREAS, the Administration recognizes all government employees for their collective and invaluable contributions to the government's continuing efforts in pursuing the objectives, commitments, targets and deliverables under the Philippine Development Plan 2023-2028 and the President's 8-Point Socioeconomic Agenda;

NOW, THEREFORE, I, FERDINAND R. MARCOS, JR., President of the Philippines, by virtue of the powers vested in me by the Constitution and existing laws, do hereby order:

Section 1. Service Recognition Incentive for Employees in the Executive Department. This Order authorizes the grant of a one-time Service Recognition Incentive (SRI) at a uniform rate not exceeding ₱20,000.00 for each of the following personnel in the Executive branch:

THE PRESIDENT OF THE PHILIPPINES

- a. Civilian personnel in national government agencies (NGAs), including those in state universities and colleges (SUCs) and government-owned or -controlled corporations (GOCCs), occupying regular, contractual or casual positions; and
- b. Military personnel of the Armed Forces of the Philippines under the Department of National Defense, and uniformed personnel of the Philippine National Police, Bureau of Fire Protection, and Bureau of Jail Management and Penology under the Department of the Interior and Local Government, the Bureau of Corrections under the Department of Justice, the Philippine Coast Guard under the Department of Transportation, and the National Mapping and Resource Information Authority under the Department of Environment and Natural Resources.

Section 2. Conditions on the Grant of the SRI. The grant of SRI shall be subject to the following conditions:

- a. The civilian personnel are occupying regular, contractual or casual positions;
- b. The personnel are still in government service as of 30 November 2024;
- c. The personnel have rendered at least a total of an aggregate of four (4) months of satisfactory service as of 30 November 2024, inclusive of services rendered under any of the alternative work arrangements prescribed by the Civil Service Commission;
- d. Those who have rendered less than a total or an aggregate of four (4) months of satisfactory service as of 30 November 2024 shall be entitled to a pro-rated SRI, as follows:

LENGTH OF SERVICE	PERCENTAGE OF INCENTIVE
3 months but less than 4 months	40%
2 months but less than 3 months	30%
1 month but less than 2 months	20%
Less than 1 month	10%

and;

- e. The employees have not received any additional year-end benefit in FY 2024 over and above the benefit authorized under Republic Act (RA) No. 6686, as amended by RA No. 8441.

Section 3. Exclusion from the Grant of SRI. Those engaged without employer-employee relationship, and whose compensation are funded from non-Personnel Services (PS) appropriations/budgets are excluded from the grant of SRI, such as:

- a. Consultants and experts engaged for a limited period to perform specific activities or services with expected outputs;
- b. Laborers engaged through job contracts (*pakyaw*) and those paid on piecework basis;
- c. Student workers and apprentices; and
- d. Individuals and groups of people whose services are engaged through job orders, contracts of service or others similarly situated.

Section 4. Funding Source of the SRI for Employees in the Executive Department. The funding source for the grant of SRI to employees in the Executive branch shall be governed by the following:

- a. For NGAs, including SUCs, and military and uniformed personnel, the amount required shall be charged against the available released PS allotments of the respective agencies under RA No. 11975 or the "General Appropriations Act (GAA) for FY 2024."

In case of deficiency, the amount required may be charged against the Maintenance and Other Operating Expenses allotments of the concerned government agency, subject to the rules on modification in allotments under Section 80 of the General Provisions of RA No. 11975, and other pertinent budgeting, accounting and auditing rules and regulations.

- b. For GOCCs, the amount required for the SRI shall be charged against their approved corporate operating budgets (COBs) for FY 2024 only; and
- c. Should the identified funding sources be insufficient to cover the full amount of the SRI, a lower but uniform amount shall be granted to all qualified employees of the NGA or GOCC.

Section 5. SRI for Employees in the Legislative and Judicial Branches and Other Offices Vested with Fiscal Autonomy. Employees of the Senate, House of Representatives, Judiciary, Office of the Ombudsman and Constitutional Offices vested with fiscal autonomy may likewise be granted a one-time SRI by their respective heads of office at a uniform rate not exceeding ₱20,000.00 each, chargeable against the available PS allotment of their respective agencies, subject to the conditions set forth in Section 2 hereof.

Should the identified funding sources be insufficient to cover the full amount of the SRI, a lower but uniform amount shall be paid to all qualified employees of the concerned office.

Section 6. SRI for Employees in the Local Government Units (LGUs). The grant of one-time SRI to employees in LGUs, including those in the *barangays*, shall be determined by their respective *sanggunians* depending on the LGU's financial capability, subject to the PS limitation in LGU budgets under RA No. 7160 or the "Local Government Code of 1991," as amended, and the conditions set forth in Section 2 hereof, at a uniform rate not exceeding ₱20,000.00 each, chargeable against their respective FY 2024 local government funds. Should the identified funding source be insufficient to cover the full amount of the SRI, a lower but uniform amount shall be paid to all qualified employees of the LGU.

In determining the amount of the SRI, the *sanggunians* shall exercise prudence and judicious use of government funds, ensuring that the expenditure is reasonable and will not, in any way, prejudice the delivery of services to the public.

The amount required shall be chargeable against the available FY 2024 appropriations or surplus, upon the enactment by the local *sanggunian* of the corresponding supplemental budget (SB) for the purpose. In case the LGU fails to enact an SB within FY 2024, the concerned LGU may enact an SB for FY 2025, provided that the: (i) SB shall be charged against the LGU's reverted and unused surplus for prior years, subject to compliance with pertinent provisions of RA No. 7160, as amended, and other existing laws, rules and regulations; (ii) prior year's surplus is backed by cash; and (iii) annual budget for FY 2025 is already approved.

Section 7. SRI for Employees in Local Water Districts (LWDs). LWDs may also grant the SRI to their employees at a uniform rate to be determined by their Boards of Directors (BOD), which shall not exceed ₱20,000.00 each, chargeable against their respective BOD-approved FY 2024 COBs only, subject to the conditions set forth in Section 2 hereof.

Should the identified funding source be insufficient to cover the full amount of the SRI, a lower but uniform amount shall be paid to all qualified employees of the LWD.

Section 8. SRI for Employees in Agencies Exempted from the Coverage of RA No. 6758, as amended. NGAs and GOCCs exempted from the coverage of RA No. 6758, as amended, may also grant the SRI to their employees at a uniform rate to be determined by their agency heads or governing boards, which shall not exceed ₱20,000.00 each, chargeable against the NGA's available funds and the GOCC's FY 2024 COB, subject to the conditions set forth in Section 2 hereof.

Should the identified funding source be insufficient to cover the full amount of the SRI, a lower but uniform amount shall be paid to all qualified employees of the concerned agency.

Section 9. Payment Date. The payment of the SRI to all qualified government employees shall be made not earlier than 15 December 2024.

Section 10. Supplemental Guidelines. As may be necessary, the DBM shall issue supplemental guidelines to effectively implement this Order.

Section 11. Separability. If any provision of this Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.

Section 12. Repeal. All issuances, orders, rules and regulations, or parts thereof which are inconsistent with the provisions of this Order, are hereby repealed or modified accordingly.

Section 13. Effectivity. This Order shall take effect immediately upon its publication in the Official Gazette or a newspaper of general circulation.

DONE, in the City of Manila, this 12th day of December, in the year of our Lord, Two Thousand and Twenty-Four.

By the President:


LUCAS P. BERSAMIN
Executive Secretary

