



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

Date: September 30, 2025
RFQ No.: 2025-09-305

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number (**required**): _____

The Department of Education - Regional Office IX, through its Bids and Awards Committee (BAC), intends to procure for Supplies and materials for the Regional Special Needs Education (SNED) Festival in Ipil, Zamboanga Sibugay on November 6-8, 2025 in accordance with Section 53.9 NEGOTIATED PROCUREMENT – SMALL VALUE of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **1:30 PM, October 7, 2025**. Along with the quotation/proposal, kindly submit a copy of your PhilGEPS Registration Number and Mayor's/Business Permit.

A valid **Certificate of PhilGEPS Registration** (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized **Omnibus Sworn Statement** (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at region9.bac@deped.gov.ph

DR. GREGORIO CYRUS R. ELEJORDE, CESO V
BAC Chairman



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Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

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Supplies and materials for the Regional Special Needs Education (SNED) Festival in Ipil, Zamboanga Sibugay on November 6-8, 2025		ABC	₱99,178.00
BIDDER'S STATEMENT OF COMPLIANCE			Please fill up with either: “Comply” or “Not Comply”
TECHNICAL SPECIFICATIONS			
TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)	STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")	REMARKS: Offered Technical Specifications / Services	
Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm			
Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm			
Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches atleast Width: 2.5cm			
Customized trophies 10 inches height			
Customized trophies 12 inches height			
Customized trophies 14 inches height			
Customized trophies 16 inches height			
Customized trophies 18 inches height			
Customized trophies 20 inches height			
Customized trophies 22 inches height			
Customized trophies 24 inches height			
1500 watts speaker (tower)			
Volleyball ball size: 5 circumference: 65-67cm Weight: 260-280 grams Material: Premium microfiber composite cover Construction: Nylon-wound layer Bladder: Butyl bladder			
Canvas Pad a4 size (10 sheets)			
jigsaw puzzle games for kids 6 cuts			
jigsaw puzzle games for kids 10 cuts			
jigsaw puzzle games for kids 15 cuts			

Sash Satin 2 inches colors: red, yellow, pink, green, blue, orange, violet		
Crown color Gold		
Capes color Gold, Polyester Cloth 120cm (Prince and Princess)		
Scepter color Gold with Star, 40cm-50cm Length		
Silver dust 1/2 kilo assorted colors		
Whistle Model: F-003 Material: ABS resin Net weight 7.5g size: 5		
Pencil		
Heavy Duty Storage box 150L		
High vocal quality, rechargeable dual channel wireless receiver with bluetooth microphone		
Masking tape		
Bond Paper a4 80 GSM		
Specialty paper works (200GSM)		

*** nothing follows ***

Terms of Payment:

Payment shall be made through LDDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.

Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____

YOUR QUOTATION:

Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Total
Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm	75	pieces	160.00	Customized Gold Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm	75		
Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm	75	pieces	160.00	Customized Silver Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches at least Width: 2.5cm	75		

Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches atleast Width: 2.5cm	75	pieces	160.00	Customized Bronze Medals Diameter: 6cm Materials: Acrylic Weight: NOT LESS THAN 300 grams LEI: Customized Full Sublimation Lanyard 2025 SNED FESTIVAL printed Length: 40 inches atleast Width: 2.5cm	75		
Customized trophies 10 inches height	5	pieces	700.00	Customized trophies 10 inches height	5		
Customized trophies 12 inches height	5	pieces	800.00	Customized trophies 12 inches height	5		
Customized trophies 14 inches height	3	pieces	900.00	Customized trophies 14 inches height	3		
Customized trophies 16 inches height	1	pieces	1,000.00	Customized trophies 16 inches height	1		
Customized trophies 18 inches height	1	pieces	1,100.00	Customized trophies 18 inches height	1		
Customized trophies 20 inches height	1	pieces	1,200.00	Customized trophies 20 inches height	1		
Customized trophies 22 inches height	1	pieces	1,300.00	Customized trophies 22 inches height	1		
Customized trophies 24 inches height	1	pieces	1,400.00	Customized trophies 24 inches height	1		
1500 watts speaker (tower)	1	piece	22,000.00	1500 watts speaker (tower)	1		
Volleyball ball size: 5 circumference: 65-67cm Weight: 260-280 grams Material: Premium microfiber composite cover Construction: Nylon-wound layer Bladder: Butyl bladder	1	piece	3,500.00	Volleyball ball size: 5 circumference: 65-67cm Weight: 260-280 grams Material: Premium microfiber composite cover Construction: Nylon-wound layer Bladder: Butyl bladder	1		
Canvas Pad a4 size (10 sheets)	3	piece	350.00	Canvas Pad a4 size (10 sheets)	3		
jigsaw puzzle games for kids 6 cuts	8	piece	130.00	jigsaw puzzle games for kids 6 cuts	8		
jigsaw puzzle games for kids 10 cuts	8	piece	150.00	jigsaw puzzle games for kids 10 cuts	8		
jigsaw puzzle games for kids 15 cuts	8	piece	180.00	jigsaw puzzle games for kids 15 cuts	8		
Sash Satin 2 inches colors: red, yellow, pink, green, blue, orange, violet	8	piece	120.00	Sash Satin 2 inches colors: red, yellow, pink, green, blue, orange, violet	8		
Crown color Gold	2	piece	350.00	Crown color Gold	2		
Capes color Gold, Polyester Cloth 120cm (Prince and Princess)	2	piece	350.00	Capes color Gold, Polyester Cloth 120cm (Prince and Princess)	2		
Scepter color Gold with Star, 40cm-50cm Length	2	piece	250.00	Scepter color Gold with Star, 40cm-50cm Length	2		
Silver dust 1/2 kilo assorted colors	10	piece	200.00	Silver dust 1/2 kilo assorted colors	10		
Whistle Model: F-003 Material: ABS resin Net weight 7.5g size: 5	2	piece	450.00	Whistle Model: F-003 Material: ABS resin Net weight 7.5g size: 5	2		
Pencil	24	piece	12.00	Pencil	24		

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address
