



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

Date: October 16, 2025
RFQ No.: 2025-10-337

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number (**required**): _____

The Department of Education - Regional Office IX, through its Bids and Awards Committee (BAC), intends to procure for Procurement of Board and Lodging for the conduct of Activity 1 "Envisioning Successes from Struggles by Addressing Literacy Learning Gaps" on October 24-26, 2025; Activity 2 "Strengthening Instructional Strategies for Effective Numeracy Teaching" on October 28-30, 2025; Activity 3 "Practice-Based Integration of Literacy and Numeracy Pedagogies" on November 14-16, 2025; Activity 4 "From Content to Classroom: Contextualizing PD Package for KS1 Teachers on LitNum Teaching" on November 21-23, 2025 all at Pagadian City in accordance with Section 34 Small Value Procurement of the RA 12009.

Please quote your best offer for the item/s described herein, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **1:30 PM, October 20, 2025**. Along with the quotation/proposal, kindly submit a copy of your PhilGEPS Registration Number and Mayor's/Business Permit.

A valid **Certificate of PhilGEPS Registration** (Platinum Membership) may be submitted in lieu of the Mayor's/Business Permit.

A notarized **Omnibus Sworn Statement** (GPPB-prescribed form) will also be required to be submitted prior to award.

Open quotations may be submitted, manually or through facsimile or email at the address indicated below.

For any clarification, you may email us at region9.bac@deped.gov.ph

DR. GREGORIO CYRUS R. ELEJORDE, CESO V
BAC Chairman



region9@deped.gov.ph
(062) 945-3329 | 09482076710 | 09152475207
www.depedro9.info | www.ro9-deped.com
www.facebook.com/DEPEDREGION9
Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

Doc. Ref. Code	RO-ASD-F051	Rev	00
Effectivity	11.23.2023	Page	1 of 1



Procurement of Board and Lodging for the conduct of Activity 1 "Envisioning Successes from Struggles by Addressing Literacy Learning Gaps" on October 24-26, 2025; Activity 2 "Strengthening Instructional Strategies for Effective Numeracy Teaching" on October 28-30, 2025; Activity 3 "Practice-Based Integration of Literacy and Numeracy Pedagogies" on November 14-16, 2025; Activity 4 "From Content to Classroom: Contextualizing PD Package for KS1 Teachers on LiNum Teaching" on November 21-23, 2025 all at Pagadian City				ABC	P1,425,600.00		
BIDDER'S STATEMENT OF COMPLIANCE				Please fill up with either: "Comply" or "Not Comply"			
TECHNICAL SPECIFICATIONS							
TECHNICAL SPECIFICATIONS: (Please check the box for the availability of the specifications)				STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")		REMARKS: Offered Technical Specifications / Services	
Activity 1 "Envisioning Successes from Struggles by Addressing Literacy Learning Gaps"							
Day 1, October 24, 2025							
Board & Lodging (3 Meals, 2 snacks)							
Day 2, October 25, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 3, October 26, 2025							
Board & Lodging (3 meals, 2 snacks)							
Activity 2 "Strengthening Instructional Strategies for Effective Numeracy Teaching"							
Day 1, October 28, 2025							
Board & Lodging (3 Meals, 2 snacks)							
Day 2, October 29, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 3, October 30, 2025							
Board & Lodging (3 meals, 2 snacks)							
Activity 3 "Practice-Based Integration of Literacy and Numeracy Pedagogies"							
Day 1, November 14, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 2, November 15, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 3, November 16, 2025							
Board & Lodging (3 meals, 2 snacks)							
Activity 4 "From Content to Classroom: Contextualizing PD Package for KS1 Teachers on LiNum Teaching"							
Day 1, November 21, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 2, November 22, 2025							
Board & Lodging (3 meals, 2 snacks)							
Day 3, November 23, 2025							
Board & Lodging (3 meals, 2 snacks)							
Technical Specifications:							
flowing (coffee, choco, tea)							
strong internet connection							
with 24 hours standby generator							
2 functional OLP Projector with White Screen for Presentations							
safe spacious parking area for the service vehicle of pax							
Airconditioned room for accommodation of participants,							
participant should have individual blanket							
Note : Participants should be NOT be billeted in Motel, Pension and Lodging Houses							
*** nothing follows ***							
Terms of Payment: Payment shall be made through LIDAP-ADA/Bank Transfer facility, within thirty (30) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account.							
Payment Details: Banking Institution: _____ Account Number: _____ Account Name: _____ Branch: _____							
YOUR QUOTATION:							
Summary of Approved Budget				Offered Quotation			
Item	Qty.	Unit	Unit Price	Item	Qty.	Unit Price	Total
Activity 1 "Envisioning Successes from Struggles by Addressing Literacy Learning Gaps"				Activity 1 "Envisioning Successes from Struggles by Addressing Literacy Learning Gaps"			
Day 1, October 24, 2025				Day 1, October 24, 2025			
Board & Lodging (3 Meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 Meals, 2 snacks)	66		
Day 2, October 25, 2025				Day 2, October 25, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 3, October 26, 2025				Day 3, October 26, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Activity 2 "Strengthening Instructional Strategies for Effective Numeracy Teaching"				Activity 2 "Strengthening Instructional Strategies for Effective Numeracy Teaching"			
Day 1, October 28, 2025				Day 1, October 28, 2025			
Board & Lodging (3 Meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 Meals, 2 snacks)	66		
Day 2, October 29, 2025				Day 2, October 29, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 3, October 30, 2025				Day 3, October 30, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Activity 3 "Practice-Based Integration of Literacy and Numeracy Pedagogies"				Activity 3 "Practice-Based Integration of Literacy and Numeracy Pedagogies"			
Day 1, November 14, 2025				Day 1, November 14, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 2, November 15, 2025				Day 2, November 15, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 3, November 16, 2025				Day 3, November 16, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Activity 4 "From Content to Classroom: Contextualizing PD Package for KS1 Teachers on LiNum Teaching"				Activity 4 "From Content to Classroom: Contextualizing PD Package for KS1 Teachers on LiNum Teaching"			
Day 1, November 21, 2025				Day 1, November 21, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 2, November 22, 2025				Day 2, November 22, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Day 3, November 23, 2025				Day 3, November 23, 2025			
Board & Lodging (3 meals, 2 snacks)	66	pax	1,800.00	Board & Lodging (3 meals, 2 snacks)	66		
Technical Specifications:				Technical Specifications:			
flowing (coffee, choco, tea)				flowing (coffee, choco, tea)			
strong internet connection				strong internet connection			
with 24 hours standby generator				with 24 hours standby generator			
2 functional OLP Projector with White Screen for Presentations				2 functional OLP Projector with White Screen for Presentations			
safe spacious parking area for the service vehicle of pax				safe spacious parking area for the service vehicle of pax			
Airconditioned room for accommodation of participants,				Airconditioned room for accommodation of participants,			
participant should have individual blanket				participant should have individual blanket			
Note : Participants should be NOT be billeted in Motel, Pension and Lodging Houses				Note : Participants should be NOT be billeted in Motel, Pension and Lodging Houses			
				Total:			
*** nothing follows ***							

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation(s) must be *valid for a period of thirty (30) calendar days* from the date of submission.
3. Price quotation(s), to be denominated in Philippine peso include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative(s).
7. The item(s) shall be delivered according to the requirements specified in the Technical Specifications.
8. The Technical Working Group (TWG) shall have the right to inspect and/or test the item(s)/goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, order slip and/or billing statement, by the contractor. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the contractor's identified bank account not earlier than twenty four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BAC shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other course of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No.

Fax/Mobile No.

Email Address



Republic of the Philippines
Department of Education
REGIONAL OFFICE IX- ZAMBOANGA PENINSULA

CANVASS FORM

This is to certify that I have received from the canvasser of the DepEd RO-IX, Regional Government Center, Balintawak, Pagadian City, a copy of **RFQ No. 2025-10-337** dated **October 16, 2025** as indicated by my signature hereunder.

Bidder/Supplier/Dealer	Name	Signature	Date

I HEREBY CERTIFY THAT I HAVE DELIVERED A COPY OF **RFQ No. 2025-10-337**
dated **October 16, 2025** to be opened on **October 20, 2025** to the above
bidders/suppliers/dealers.

ARSENIA S. SAGARAY
Canvasser



region9@deped.gov.ph
(062) 945-3329 | 09482076710 | 09152475207
www.depedro9.info | www.ro9-deped.com
www.facebook.com/DEPEDREGION9
Pres. Corazon C. Aquino Regional Government Center, Balintawak, Pagadian City, 7016

Doc. Ref. Code	RO-ASD-F043	Rev	00
Effectivity	11.23.2023	Page	1 of 1

